

<p align="center">STATE OF VERMONT AGENCY OF HUMAN SERVICES DEPARTMENT OF CORRECTIONS</p>	<p>Title: LOCAL LOCKUP STANDARDS AND INSPECTIONS</p>		<p align="right">Page 1 of 1</p>						
<p>Chapter: Facilities – General</p>	<p align="center"># 302</p>	<p>Supersedes: 302, dated 10/26/1994</p>							
<p>Attachments, Forms & Companion Documents: All attachments, forms, and companion documents will be available on the DOC website.</p>									
<p>Local Procedure(s) Required: No Applicability: All staff (including contractors and volunteers) Security Level: “B” – Anyone may have access to this document.</p>									
<p>Approved:</p> <table border="0" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; text-align: center;"><u> SIGNED </u></td> <td style="width:33%; text-align: center;"><u> 4/5/2018 </u></td> <td style="width:33%; text-align: center;"><u> 5/16/2018 </u></td> </tr> <tr> <td style="text-align: center;">Lisa Menard, Commissioner</td> <td style="text-align: center;">Date Signed</td> <td style="text-align: center;">Date Effective</td> </tr> </table>				<u> SIGNED </u>	<u> 4/5/2018 </u>	<u> 5/16/2018 </u>	Lisa Menard, Commissioner	Date Signed	Date Effective
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PURPOSE

The purpose of this administrative directive is to establish written standards for the maintenance, operations, and inspections of local lockups.

PHILOSOPHY

The Vermont Department of Corrections (DOC) is required to set standards for local lockups. In addition, the DOC is required to inspect all lockups every six months, to ensure they meet the minimum standards. It is the philosophy of the DOC to cooperate with towns and villages that maintain lockups, to provide safe, secure, and humane confinement at the local level.

AUTHORITY

28 V.S.A. § 1004

POLICY

It is the policy of the DOC to set standards for, and inspect, local lockups. In cases when a lockup does not meet the minimum standards, the Commissioner shall notify the select board, trustees, or sheriffs who maintain the lockup. The Commissioner may require remedial action, or notify the select board, trustees, or sheriffs to discontinue use of the lockup within thirty days of notice.