Applicant fills out Commissioner's waiver application and optional sub-documentation as part of employment application.

Local authority (District Manager, Superintendents, etc) review the waiver application any other sub-documents. Local authority makes a recommendation as to approval or denial of the waiver in the delegated space on the waiver application. The local authority then forwards this to his/her central office managment.

The central office manager then reviews the waiver application, any sub-documents, and the local authority's recommentation. The central office manager then approves or denies the waiver and provides reasoning in the delegated space on the waiver applicaiton. If the waiver is denied it is sent to the Executive Assistant for filing and notification of approval or denial. If it is approved it is then sent to the Commissioner for review.

The Commissioner then reviews the waiver application, any sub-documents, and recommendations. The Commissioner then approves or denies the waiver followed by signature in the waiver application. The waiver is then sent to the Executive Assistant for filing and notification of either approval or denial.

# Commissioner’s Waiver Process