

State of Vermont Department of Corrections Inmate Disciplinary Report



Part I - Completed by Reporting Officer

Facility: _____ Docket number: _____ Inmate name: _____ DOB: _____ PID # _____ Living assignment: _____	Date/Time of incident: _____ Location of incident: _____ <input type="checkbox"/> Check if the witness(es) is/are confidential. If so, do not list. Witnesses: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>
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Minor Violation: _____

Major Violation: _____

Evidence: _____

Signature of Reporting Officer: _____	Delivered by: _____	Initials & Date/Time of delivery _____
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Part II - Completed by Shift Supervisor

Was the inmate segregated as a result of the charged violation? Yes No Date segregated: _____

If Yes, the Notice of Hearing must be delivered within three (3) business days, the hearing held within four (4) business days.

Is the inmate SFI? Yes No If Yes, refer inmate to a QMHP for assessment before hearing is held.

Name of QMHP performing assessment: _____

If SFI and moved to segregation, were contraindications checked before being moved? Yes No

Did a Physician approve this housing? Yes No Name of approving Physician: _____

Supervisor signature: _____ Employee assigned as Investigator: _____

Part III - Completed by Investigating Officer

Did you interview confidential informants? <input type="radio"/> Yes <input type="radio"/> No Did you interview relevant witnesses? <input type="radio"/> Yes <input type="radio"/> No Briefly explain: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>	If Yes, see <i>Confidential Informant Form</i> for guidance. Did you interview the inmate? <input type="radio"/> Yes <input type="radio"/> No Briefly explain: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>
Did you compile available documentary evidence and statements of witnesses? <input type="radio"/> Yes <input type="radio"/> No Briefly explain: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>	Investigating Officer's recommendation: <input type="checkbox"/> Refer for resolution <input type="checkbox"/> Do not refer for resolution <input type="checkbox"/> Modify violation to: _____ Investigating Officer's signature: _____

Note: If the inmate is SFI by evidence of Part II, an assessment report by the QMHP must accompany this form to the Hearing Officer prior to the hearing.