INTERIM MEMORANDUM

To: All Staff

From: Planning Section

Re: COVID-19 Field Guidelines

Date: 1-5-22

The below are temporary changes, additions, or modifications to the current COVID-19 Field Protocol published on 1-3-22.

Surgical Masks -

All persons having contact with supervised individuals should be wearing a surgical face mask or an N95. Each office is still required to follow any local mask requirements.

Daily Operations-

DMs are to utilize their discretion regarding the following:

- Supporting telework while limiting the number of staff needed for modified operations
- Temporarily suspending work crew until further notice
- Limiting the number of supervised individuals entering office space.
- Groups will be held remotely
- Approved for modifying contact standards to include reducing in-person and expanding virtual contact.
- Other actions as deemed appropriate for the operations and staff/SI safety

These are temporary and may be rescinded at any time.