

**COMMUNITY HIGH SCHOOL OF VERMONT  
STATE EDUCATION BOARD  
MINUTES  
Wednesday, May 2, 2007  
St. Albans Probation & Parole**

Members Present: Celine Champine, Dwight Davis, Richard Fraser, Blanche Kelley, Don Messier, Chuck Pearce, John Stewart.

Members Absent: David Luce

CHSVT Administration Present: Bob Lucenti, Director - Stephan LaTulippe, Principal - Sheila Commo, Program Services Clerk.

CHSVT Administration Absent: Mary Koen, Special Education Chief

The meeting was called to order at 9:35 a.m.

New State Education Board member Celine Champine was introduced.

**1. Presentation from St. Albans**

Wade Cole, Correctional Instructor for the St. Albans Probation & Parole Campus, gave a brief overview of the facility. He introduced adjunct, Mike Lamos. Mike is a recent graduate from the Community High School of Vermont at the Northern State Correctional Facility Campus. Mike introduced one of his students, Kyle. He and Mike each gave a PowerPoint presentation about the Digital Divide program. Mike is currently working on his Electrician Apprenticeship. Kyle would like to become a small business owner and is interested in taking classes at the Community College of Vermont.

**2. Review of Meeting Minutes**

**John Stewart made a motion to accept the meeting minutes of April 4, 2007. Richard Fraser seconded it.** There was a question as to whether there was more information about the Vermont Retired Teachers Association. Blanche has information and will share it later during the meeting. **The motion was approved and passed unanimously.**

**3. Old Business**

Approval of Ad Hoc Meeting Minutes: Bob Lucenti explained to new board member, Celine, how each New England Association of Schools and Colleges (NEASC) recommendation standard will be addressed. He handed out copies of the action plans for school improvement and explained how the forms will be used to track the progress of each recommendation.

**Dwight Davis made a motion to approve the Ad-Hoc recommendations from the meeting on March 27, 2007. Don Messier seconded it.** The CHSVT faculty approves of the board's responsibility of Standard 1, Recommendation #'s 1, 2 and 3. There was a question as to how the board is going to begin to work on these recommendations. It was suggested that it be put on the agenda for future meetings.

A copy of compiled notes from the State Board Annual meeting in March was handed out along with the original survey given to the local advisory board members pertaining to their purpose with the Community High School of Vermont.

Bob referred the board to Standard 2, Recommendation 6 which states - *Clarify the role, the selection process, and the orientation of board members for both State and Local Advisory Boards and enhance their role and status in both suggesting policy and advocating the mission of the school.* Article II of the By-Laws states in part - *....shall oversee Local Advisory Boards of the School....* Discussion ensued about receiving information about each local board, how they meet, who is on the board and who are the voting members. There was also discussion about how to expand stakeholder interest and add more community members to the local boards.

Approve Written Recommendations of By-Laws: There was discussion about changing the language in the motion from last month pertaining to missing meetings from "misses three consecutive meetings" to "missing three in a year". **Dwight Davis made a motion to remove the word consecutive from the recommendation. Celine Champine seconded it.** Discussion ensued. **The motion was withdrawn. Dwight Davis made a motion to reinstate the word consecutive and add "in one year". Celine Champine seconded it.**

The discussion was tabled so that Sandra Olberg, Superintendent, of the St. Albans Probation & Parole facility could be introduced. She welcomed questions about the facility and programs available. She said that the majority of students who attend here are not under the custody of corrections. Most are teenage mothers and older students who have not yet received a diploma.

Discussion about missed meetings resumed from above. Discussion included consideration for extenuating circumstances and faithfulness in attending. **A vote for the amended motion was defeated 3-2. Richard Fraser made a motion to have the motion read as originally written in the meeting minutes of April 4, 2007. John Stewart seconded it. The motion was approved and passed unanimously. The motion again reads, "If a board member misses three consecutive meetings, they need to either attend the next meeting or expect to resign from their position. The board will have the authority to automatically remove any member not complying with the above request."** The By-Laws will be updated to add this change.

Approve Change of the Date for Annual Meeting in By-Laws: **Dwight Davis made a motion to change the annual meeting date from the first Wednesday in March to the first Wednesday in October. Blanche Kelly seconded it.** Discussion ensued. **The motion was approved and passed unanimously.** The By-Laws will be updated to reflect this change.

#### **4. Special Education Update**

The bill in the legislature to increase the mandatory school attendance age to 26 has been tabled.

Bob Lucenti, Mary Koen and Department of Education Commissioner, Richard Cate, recently met to discuss the draft of the Memorandum of Understanding between the Department of Education and the Department of Corrections pertaining to the Individuals with Disabilities Education Act Interagency Agreement. A copy was handed out to the board members. A special educator will be hired for the Northeast region which will cover the St. Johnsbury and Barre campuses and one will be hired for the Northwest region for the Burlington and St. Alban's campuses. The Special Educator at the Marble Valley Regional Correctional Facility will cover the Rutland and Bennington campuses. Northern State Correctional Facility and Southern State Correctional Facility each have two special educators in their facilities. Discussion ensued about the responsibility of the local school of residency and school accountability.

#### **5. Old Business**

Status of Policy 389: Policy 389, the relationship between the Community High School of Vermont and the Department of Corrections, has been temporarily stalled.

#### **6. New Business**

Blanche offered everyone a copy of the latest newsletter from the Vermont Retired Teachers Association. The VRTA was concerned that the check that they had written to the CHSVT had not been cashed yet, so are considering sending their donations in smaller lump sums in the future. The donation acceptance process took longer because the donation was \$2,000. Bob Lucenti again suggested that setting up a 501C3 may be a better option for the donations.

A new Community High School of Vermont standing committee has been added to the VRTA. This position will report to the VRTA board at each meeting about the happenings with the CHSVT. Blanche wants assurance that the position will continue as a liaison in the future. She will bring more information to the next CHSVT State Advisory Board meeting for consideration.

June Agenda:

Purpose - to work on the common set By-Laws for the local boards. Bob Lucenti will present reasoning for setting the By-Laws.

Vote on State By-Laws (Two items, 2nd reading and one item VRTA new reading)

Set calendar for following year

Discuss need for 9th and final board member

Sheila will bring the paper applications for Gubernatorial Appointment for any interested local board members.

**Richard Fraser moved to adjourn the meeting at 12:20 p.m. Dwight Davis seconded it. The motion was called and the meeting adjourned.**

Respectfully Submitted

Sheila Commo