

**COMMUNITY HIGH SCHOOL OF VT
STATE EDUCATION BOARD
MINUTES
Wednesday, January 3, 2007**

Members Present: Dwight Davis, Richard Fraser, Blanche Kelley, Dave Lucc, Don Messier, Albert Pearce & John Stewart

Members Absent: Wilma Paronto

CHSVT Administration Present: Commissioner, Rob Hofmann,
Superintendent, Robert Lucenti
Principal, Stephan LaTulippe
Business Manager, Maureen McIntyre

The meeting was held at the Cyprian Learning Center at the Waterbury State Office Complex.

The meeting was called to order at 9:35 a.m.

1. Review and Acceptance of Meeting Minutes:

Dave Luce made a motion to accept the meeting minutes of December 6, 2006. Dwight Davis seconded the motion. There was no discussion. The motion was called, and it passed unanimously.

2. Status of Board Appointments:

A letter was sent to the Governor's office requesting that Rever Kennedy be appointed to the vacant seat on the Community High School's Board. Rever Kennedy is the Chair of the CHSVT Local Advisory Board in Newport. She is a Regional Director for the Agency of Human Services, Department of Children & Families. A short discussion continued regarding the need for a letter of resignation prior to the Governor appointing a new member.

Dwight Davis requested an updated list of the State Education Board members for the February meeting.

3. Site Performance Standards - Stephan LaTulippe:

Stephan handed out Site Performance Standards. He explained that the purpose of the standards was to promote continuity of program components and performance across the campuses. He also wanted to assure the State and Local Boards were made aware of the program components and performance standards, that are necessary for an effective program, so they can better assist the faculty and administration in meeting those

standards. Steve asked the Board for their input by writing their thoughts and questions down regarding each standard and asked them to share this with their local boards. A long discussion ensued regarding the idea of asking the Local Education Advisory Board to get involved with the standards. There was concern about having local board members observing the programs at their campus, as some members may take it upon themselves to be evaluators instead of observers. Dave Luce asked that because the handout was a summary of all campuses, how was Dale doing if they stood alone. Steve responded that he can give each site's performance evaluation to each Local Advisory Board Chair. Discussion continued, but it was suggested that we move on with the agenda.

4. Special Education Update – Bob Lucenti:

Bob shared a draft of the Memorandum of Understanding between the Department of Education and the Department of Corrections. CHSVT feels we need greater flexibility with accounting practices due to the transient nature of our population. Also, our special education funds are general fund dollars, not federal money. Bob believes this draft document is ninety-five percent complete and now we're just trying to work through the accounting of special education expenditures.

Blanche shared an article regarding developmental disability of a 30 year old man that was incarcerated. The courts ruled, by a vote of three to two, that if disabled, Corrections needs to meet the American Disability Act.

5. Updates & News – Bob Lucenti:

Bob handed out the Self Study Recommendations. He reminded the Board that at their last meeting they determined which recommendations were clearly within their authority to address. (marked by an *). He also believes that some of these recommendations should be put on their future agendas. He then explained the process of how our faculty determined their six priorities. The faculty's six priorities are different than the Board's priorities except for Standard 6 - "Develop a Comprehensive Written Plan" and Standard 10 - "Consider Hiring an Administrator to be Assistant Principal." Bob then shared an Action Plan format to address these recommendations. He explained how this format would work.

Dwight said he heard from Rick Hilton, NEASC Visiting Team member. The visiting team is wrapping up the final report of their visit to CHSVT. Therefore, we should be receiving this report soon. The NEASC Commission will be voting on the team's recommendation that CHSVT received NEASC accreditation for 10 years.

6. New Business:

Bob shared a draft copy a Memorandum of Understanding (MOU) between the Department of Corrections and the Department of Labor. He spoke of the "Connect Learning to Earning" which is the Governor's initiative to keep youth in our State, which our students normally stay in State. This MOU is to hire the Department of Labor to

develop a career database so we will be able to track the job placement, length of employment, etc., for our students. This connects with our Career Resource Centers. Our Vocational Coordinators will be the Career Counselors/Managers for this service. This job placement program will be for those students who graduated from CHSVT, completed the Workforce Development and the Career Resource Center Programs.

Other issues important to maintaining employment are housing, social skills and transition planning. We hope the Case Managers and the Vocational Coordinators work together to assure success of maintaining employment. The Career Resource Centers will allow the physical space for discussions between the Case Managers, CHSVT faculty, and business and industry. .

Rob Hofmann explained that Offender Re-entry is one of the department's biggest pushes. This is a very large task due to transportation, medical care, housing, counseling, etc. Offenders have an important role in their re-entry, but life skills are lacking. The Workforce Development Program teaches the work ethic, reliability and other responsibilities that are needed to succeed in the work place.

Blanche asked whether we should seek 501©(3) status for the Beyerle Gardener Fund. Commissioner Hofmann cautioned against seeking a special fund status within the State accounting system. He said that presently Vermont has too many special funds, way more than other states. Blanche asked for a financial report for the Beyerle Gardener fund so she can share it with the VT Retired Teacher's Association at their next meeting. The Beyerle Gardner Committee presently awards two recipients \$250 each through this fund on an annual basis.

A question was asked whether we have added an administrator to oversee the Vocational Programs in CHSVT. Bob answered that John Gorczyk spends twenty-five percent of his position serving as a part time Title 1 Manager, which oversees the Career Resource Centers.

The Bennington campus is still running at the same location. Trailers are arriving, but there have been some issues with the trailers.

The Rutland/Bennington Local Advisory Board would support the mandated age, to attend education, increase from 21 years of age to 25 years of age.

Bob shared Act 176, which is about Vermont Adult Learning.

The agenda for the February was discussed and set. It will include:

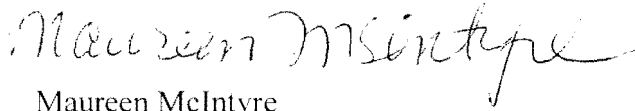
- Self Study Recommendations for the Board.
- Vermont Adult Learning/Learning Works
- A Presentation by the Chittenden Regional Campus
- Finalize the Annual March Meeting Agenda

There was discussion regarding the agenda for the Board's March Annual meeting. It was determined that Rob Hofmann will give a Legislative Update, Bob Lucenti will discuss the school's Action Plan, Bob Lucenti & Stephan LaTulippe will report out on the NEASC accreditation process, and there will be a question and answer session during the afternoon.

The CHSVT central office will get the invitation letter out to all the local advisory board members.

Dwight Davis made a motion to adjourn the meeting. Dave Luce seconded the motion. The motion was called. It passed unanimously. The meeting adjourned at 12:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Maureen McIntyre". The signature is written in black ink and is positioned above the printed name.

Maureen McIntyre