

**COMMUNITY HIGH SCHOOL OF VERMONT  
FACULTY MEETING MINUTES  
Waterbury State Office Complex (WSOC)  
280 State Drive, Waterbury VT  
Oak Conference Room  
February 5, 2016**

**Approved**

**CHSVT Present:** Charity Baker, Jack Carson, Jeff Cassarino, Chris Cosgrove, John Cross, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Laurette Garrand, Angie Haggett, Harmony Harriman, Lisa Harrington, Dan Hescock, John Howe, Marlena Hughes, Molly Humphrey, Ben Irish, Mike Lacoss, Dana Lesperance, John Long, Troy McAllister, Jan Noskey, Jake Petrasch, Wilhelmina Picard, Nick Rulon, Sheila Sayah, Bobbi Shutts, Bill Storz, Sharon Strange, Claire Swaha, Chad Thompson, John Vorder Bruegge, Matt Ware

**CHSVT Absent:** Tod Lessard, Paul Major, Broni Plucas, Mary Poulos, Bob Salzman, Jeanne Smith, Scott Tomlinson

**Special Guest:** Elaine Watson, Math Professional Development

**Announcements – Wilhelmina**

The CHSVT State Board requested that we put together a small brochure that would represent the school and all that we do, to use as talking points for the legislature. A brochure was created and shared with the Board and has been offered to the faculty for use at Town Meetings and with local representatives. Many faculty took advantage of the offer.

**Vacancies:**

SESCF: Ashley Pulaski has been chosen. More information about her hire will be available at the next faculty meeting.

SSCF: The current population is small and the current team is working well. There was not a viable candidate from the job posting. It was decided to close the job opening and leave the position vacant for the moment.

NWSCF: Position closing next week.

NSCF: Vacancy currently not on job board.

Wilhelmina met with Matt D'Agostino and discussed plans for budget and vacant positions. Discussed school needs and request for level-funding and filling vacant positions. Agency-level decisions about filling vacancies have not been made and are weighing on decisions from legislature.

Oversite Committee has asked for instructional schedules for information for legislative discussions.

NEASC: Small teacher work groups are coming to central office next week to work on Standards. At the end of the week, will evaluate whether there is a need for extra faculty meeting each month in order to get the work completed.

### **Approval of Meeting Minutes:**

**Jan Noskey made a motion to approve the December and January faculty meeting minutes. Angie Haggett seconded the motion. The meeting minutes were approved.**

Troy, Claire and Charity have been scouring legislative sites and the media for news about the school. You can find information in the 2016 Media Folder on the "S" Drive.

### **Developing Loop de Loop Conjectures - Math Professional Development - Elaine Watson**

Elaine presented the faculty with a math activity. She will be traveling around to campuses to provide team and individual instruction.

### **NEASC Self-Study Part 1 Update**

In January, a small group reviewed the documents on SharePoint and found some gaps in the reports. Pauline created one report format that made it much easier to review. Sheila, Charity and Dana then reviewed the document again, identifying and filling gaps. Next week, smaller groups will come into central office for more detailed work. The schedule is as follows:

Monday: Sean, Paul, Claire - Standards 4 & 5  
Tuesday: Mike and John L - Standards 2 & 3  
Wednesday: Lisa and Sharon – Standard 11  
Wednesday: Bob and Ben – Standard 10  
Thursday: Mary and Jeanne – Standards 6 & 9

Charity will again edit the report.

In March we have the big review. ESTs will read the full report and provide a one page reflection of their respective section. A presentation of the full report will be at the faculty meeting when complete.

### **Focus Updates/Information**

There has been discussion about uploading IRC certificates into Focus as a better way to track the total number of certifications earned and the ability to create reports for the legislature and have more accurate numbers for the Annual Report. More information about how this process will work will be shared as it becomes available.

In FY15, 277 students completed Carl Perkins funded coursework. 465 IRCs were earned and 18 WRCs were earned.

Angie is currently tracking information for DOL, through social security numbers, of HSD and/or WRC completers, for those who have been living in the community for at least 12 months. There are currently 188 former students in OMS to track. This information will help to provide preliminary information about recidivism rates and employment.

Respectfully Submitted,

Sheila Sayah