

**COMMUNITY HIGH SCHOOL OF VERMONT
FACULTY MEETING MINUTES
February 28, 2008
Montpelier Elks
Montpelier, VT**

PRESENT: Charity Baker, Cara Berryman, Jim Candon, Jeff Cassarino, Kathi Cassidy, Cate Cattier, Wade Cole, Sheila Commo, Anne Cote, Susan Crosby, John Cross, Pauline Dwyer, Jenny Estey, Jerry Fortin, John Gorczyk, Barb Hagen, Lisa Harrington, Audrey Irons, Debbie Jaimes, Dan King, Mary Koen, Sue Kuzma, Mark Lather, Tod Lessard, John Long, Bob Lucenti, Paul Major, Nikki Marabella, Mary McCallum, Mo McIntyre, Katherine Miller, Maryanne Murphy, Mary Nelson, Broni Plucas, Mary Poulos, Gene Rembisz, Bob Salzman, Len Schmidt, Bill Storz, Dave Strong, Claire Swaha, Scott Tomlinson, Bob Walsh, and Tom Woods.

ABSENT: Richard Anderson, Dennis Bonanza, Al Clark, Alan Frost, Julie Kuk, Julie Locke, Eric Marchese, Wilhelmina Picard, Bobbi Shutts, Sharon Strange, and Peter VanWageningen.

GUESTS: Lucy Moulton and Kathy Hessler

Bob called the meeting to order at 9:45 a.m.

Roll Call was taken.

As this was Bob's last faculty meeting before retiring, two special guests were brought to the meeting. One was Lucy Moulton. She was a correctional instructor in St. Johnsbury in the late 1980's and early 1990's. The other special guest was Kathy Hessler. She was a correctional instructor at the Chittenden Regional Facility during the early years of CHSVT as well.

School Announcements:

Wilhelmina Picard has been hired as the new Chief of Education/Principal for CHSVT. The hiring committee for the interviews consisted of Bob Lucenti, Mary Koen, Dwight Davis and Anne Cote.

The Superintendent position has been opened and will remain open until filled. Bob thanked the faculty for the letter to the Commissioner stating their desire to be part of the hiring committee. The State Education Board has sent a similar letter to the Commissioner stating their desire to be on the hiring committee as well. Advertisements for the position have been placed in the Rutland Herald, Burlington Free Press, Times Argus and Seven Days. The candidate for this position must possess an education degree and have an endorsement as a Superintendent.

Jim Candon made a motion to add an agenda item to the meeting for the purpose of electing two faculty members to be on the hiring committee for the superintendent. John Cross seconded the motion. All were in favor of adding this item to the agenda after local announcements.

Gene announced that the interviews for the Dale Correctional Instructor were held last Wednesday. One of the candidates was offered the position. The final decision will be made after Wilhelmina returns from vacation.

The Springfield Vocational Coordinator position has finally been approved and is ready for the next step.

Julie Kuk has resigned as correctional instructor at the Northeast Regional Correctional Facility. The position is now open for applicants.

There are two special education positions open. One is in St. Johnsbury and one in St. Albans/Burlington.

Mary Nelson announced that the Northern State local advisory board is collecting letters of support from the community to send to the Commissioner requesting a local campus at the Newport Probation and Parole office.

The corrections main accounting office is requesting signatures from all staff who have authorization of expenditures and can approve invoices. Mo sent around a sheet for everyone to sign.

Local Announcements:

Rusty DeWees came to the Northeast Regional Correctional Facility campus to perform for the students. He was very good and the students really enjoyed him.

Newport had a graduation with 14 students. Sharon Strange wrote a press release and sent it to all the local papers where the graduates are from.

The Senate Education Committee has been receiving copies of the letters from the graduates/teachers to the Governor. They are impressed with the letters and some of the representatives even know the students from their hometowns.

New Agenda Item:

Nominations were made for two faculty members to be part of the hiring committee for the Superintendent of CHSVT.

**Jim Candon nominated Bob Walsh. Sue Kuzma seconded it.
Anne Cote nominated Jenny Estey. John Cross seconded it.
Dan King nominated Tom Woods. Bill Storz seconded it.
Paul Major nominated Mary Nelson. Broni Plucas seconded it.
Tom Woods nominated John Cross. Mary Nelson seconded it.
Pauline Dwyer nominated Anne Cote. Claire Swaha seconded it.**

Sue Kuzma moved to close the nominations. Mark Lather seconded it.

Votes for two faculty members were made by paper ballot.

Mary Nelson and John Cross were elected to serve on the hiring committee for the Superintendent position.

Mary Koen will inform Susan Onderwyzer about the decision.

Alan Frost is in the hospital recovering from triple bypass surgery. Sheila will send updates on his recovery as she receives them.

New Business:

1. Certiport

Certiport is a program being piloted at five campuses. The program provides certification in Microsoft. It is still in the early stages of development and needs more work in order to implement it. Barb Hagen and Bob Salzman will send an email to all the pilot sites to set up a meeting. The pilot sites are Northwest State Correctional Facility, Northern State Correctional Facility, Southeast State Correctional Facility, Southern State Correctional Facility and St. Albans Probation and Parole.

2. H.135

Bob read the draft of the current bill that is in the House Institutions Committee pertaining to increasing the age for mandatory participation in the corrections system education program. The bill defines CHSVT as an independent school within the Department of Corrections that provides education to persons under the age of 26, under the custody of corrections, without a high school diploma. The current bill, as part of 28 V.S.A. § 120, provides for persons under the age of 23. This bill must pass through the House and then be presented to the Senate.

The faculty meeting was ended at this point so that the faculty could pay tribute to Bob Lucenti at his last faculty meeting before his retirement.

Respectfully Submitted,

Sheila Commo