

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION  
FACULTY MEETING MINUTES  
Montpelier Elks, Montpelier, VT  
December 12, 2013**

**Approved**

**CHSVT Present:** Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Kathi Cassidy, Susan Chelton, Chris Cosgrove, John Cross, Lindsay Dakers, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Alan Frost, Laurette Garrand, Barb Hagen, Harmony Harriman, Lisa Harrington, Mary Beth Heiskell, Dan Hescocock, Marlena Hughes, Molly Humphrey, Ben Irish, Dan King, Mike Lacoss, Tatum LaPlant, Dana Lesperance, Tod Lessard, Sarah Loveless, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Broni Plucas, Mary Poulos, Nick Rulon, Sheila Sayah, Bobbi Shutts, Jeanne Smith, Angie Stewart, Bill Storz, Sharon Strange, Claire Swaha, Chad Thompson, Scott Tomlinson, John Vorder Bruegge

**CHSVT Absent:** Jim Candon, John Long, Paul Major, Bob Salzman

**Approval of Prior Meeting Minutes**

**Laurette Garrand moved to approve the meeting minutes of October 31, 2013. Barb Hagen seconded the motion. The minutes were approved.**

**Welcome and Updates – Wilhelmina**

Wilhelmina introduced Ben Irish. He is the new Correctional Educator at the Burlington street campus. Ben comes to CHSVT from the Lund Family Center.

The FY'15 budget is being developed and it looks like we will be level funded. Monthly operational costs statewide for CHSVT have been calculated to be between \$22,000 and \$25,000.

Some vacant positions have been reassigned/distributed which is allowing for the ability to afford our current positions.

Three positions are pending posting for recruitment. They are a Title I Correctional Educator position for St. J, a Correctional Educator at Northern State, and Correctional Educator position at Southern State.

Correctional Educator upgrades should now have all been processed. Make sure to check your accounts to make sure you have been upgraded.

A new department-wide initiative is being started at Northern. The initiative includes all facility staff planning for offenders with Case Plans, ORAS, LSI scores, etc. In January the entire CHSVT faculty will plan together with the new collaborative model to prepare for state-wide department implementation.

### **504 Manual Review – Troy**

Troy handed out a new Section 504 Manual and went over some legal updates pertaining to providing educational services.

Troy and Dana demonstrated the use of a new document camera and encouraged requests to purchase for campuses.

### **Dispositions – Reframing Teaching and Learning – Dana**

Each teacher received a copy of the new Habits of Mind book, Dispositions – Reframing Teaching and Learning, by Art Costa and Bena Kallick. This book is meant to be a compliment to the currently referenced Habits of Mind books.

### **Holiday Celebration**

Buffet style lunch, provided by the faculty and staff, as well as time to mingle, was enjoyed followed by a gift swap.

January's faculty meeting will be a "GoToMeeting" using a new online meeting provider. Details will be provided as the date gets closer.

Respectfully Submitted,

Sheila Sayah