

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION
FACULTY MEETING MINUTES
Montpelier Elks, Montpelier, VT
September 26, 2014**

Approved

CHSVT Present: Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Marina Cole, Chris Cosgrove, Lindsay Dakers, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Jennifer Gaito, Laurette Garrand, Barb Hagen, Harmony Harriman, Lisa Harrington, Gary Harris, Mary Beth Heiskell, Dan Hescocock, Marlena Hughes, Molly Humphrey, Ben Irish, Mike Lacoss, Dana Lesperance, Tod Lessard, John Long, Sarah Loveless, Paul Major, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Broni Plucas, Mary Poulos, Sharon Renault, Nick Rulon, Bob Salzman, Sheila Sayah, Dana Scofield, Bobbi Shutts, Jeanne Smith, Angie Stewart, Sharon Strange, Claire Swaha, Chad Thompson, Scott Tomlinson, John Vorder Bruegge, Matt Ware

CHSVT Absent: John Cross, Bill Storz

Approval of Prior Meeting Minutes

Meeting minutes for the April, May and August 2014 meetings needed to be approved. **Barb Hagen moved to approve all three months of the meeting minutes at the same time. Jan Noskey seconded the motion. The minutes of April, May and August 2014 were approved.**

Superintendent Updates – Wilhelmina

Several audits are currently affecting CHSVT. The Agency of Education will be conducting a Special Education audit, the Office of Civil Rights is still working on their audit and, there is an internal audit of Title I beginning soon. It is imperative that MyLearningPlan is used accurately for stipend requests as well as any other time away so that the audits can be processed smoothly and without delay.

Reminder: Hands-free driving law become effective on October 1st. Please be aware of your options before driving a fleet car or rental.

System Thinking – Dana

Habits of a System Thinker – Peter Senge. Dana presented a PowerPoint based on evidence-based thinking and Peter Senge's work.

Jim Mooney, Assistant Director, NEASC

Jim shared a new proposed mission statement, that the Administrators wrote for CHSVT, to better align the school with its new practices of evidence-based learning. Jim stated that the mission statement should reflect what we do on a daily basis. The faculty will be discussing the new mission statement at a later date.

Jim discussed the self-study overview and timeline of events that will take us through the phases of accreditation. He also discussed the philosophy of Systems Thinking and the importance of core values.

Review of New Manuals

Dana handed out a few copies of the new Student Handbook with more to be delivered soon. The Policy Manual and Procedure Manual will be emailed.

Troy introduced a new Application to Graduate form. This form will be filled out and sent to Angie and Troy for review before diplomas are approved. The purpose of asking for each student's social security number on the form will allow for a generated report from the Department of Labor that will track each social security number, not the person's name, to determine their employment track. This information will be used to understand and improve employment success upon reentry into the community.

Competency-Based Education Activity – Troy

The faculty was put into groups via content. Each were asked to read all standards for specific content and determine which they felt were important for core competency.

Respectfully Submitted,

Sheila Sayah