

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION
FACULTY MEETING MINUTES
Montpelier Elks, Montpelier, VT
September 4, 2015**

Approved

CHSVT Present: Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Chris Cosgrove, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Jennifer Gaito, Laurette Garrand, Harmony Harriman, Lisa Harrington, Mary Beth Heiskell, Dan Hescocock, John Howe, Marlena Hughes, Ben Irish, Mike Lacoss, Tod Lessard, John Long, Paul Major, Troy McAllister, Jan Noskey, Wilhelmina Picard, Mary Poulos, Nick Rulon, Sheila Sayah, Dana Scofield, Angie Stewart, Bill Storz, Claire Swaha, Chad Thompson, John Vorder Bruegge

CHSVT Absent: Marina Cole, John Cross, Molly Humphrey, Dana Lesperance, Broni Plucas, Bob Salzman, Bobbi Shutts, Jeanne Smith, Sharon Strange, Scott Tomlinson, Matt Ware

Welcome & Networking – Troy

List 25 reasons why you are proud to work at CHSVT. Shared and combined thoughts and ideas.

Safety Net – Whole Group Exercise – Troy

Troy shared a PowerPoint presentation about Standards and Indicators. The whole group worked together on one course to narrow down Indicators to the most important 1/3 of the list.

Standards Work – Small Group

Small groups were formed to work on narrowing down the number of Indicators within each Standard. Four of 37 Standards were worked on during this meeting. Standards will be worked on at each faculty meeting as well as within each team outside of faculty meetings until all of the Standards have been reviewed.

Approval of Meeting Minutes

The minutes needed approving for the May and July faculty meetings. **Jan Noskey made a motion to approve both the May and July faculty meeting minutes. Angie Stewart seconded the motion. The meeting minutes were approved.**

Announcements – Wilhelmina

Vermont Humanities – Check out all the great opportunities! Contact Jan Steinbauer for more information! JSteinbauer@vermonthumanities.org

- Vermont Reads Program
- Professional Development
- Lending Library
- Fall Conference Scholarships
- Author Speaks

The October 2nd faculty meeting will be our annual training meeting. Annual training and attendance is mandatory.

Faculty meetings are also mandatory. If you cannot make it to a faculty meeting, you must contact Wilhelmina and Troy for prior approval.

The executive staff of DOC is being restructured. A new organizational chart is being created with the changes. Wilhelmina, Troy and Dana have been meeting twice a month with the executive staff, identifying common themes. Kim Bushey, Director of Program Services and Victim Services is working hard supporting the school.

Two more Correctional Educators are leaving. Jenn Gaito will be leaving on September 18th. She and her husband are opening the Crow Bar & Grill, in Windsor. Mary Beth Heiskell will also be leaving on September 18th. She is going to DCF in White River as a Social Worker. We wish them both the best in their new endeavors.

Copiers: New leases and all copiers will be replaced. Contracts are with BGS. Toner and maintenance will be included. Not sure of the dates or process for swapping out, yet. Contact Wilhelmina with any questions.

Respectfully Submitted,

Sheila Sayah