

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION
FACULTY MEETING MINUTES
Montpelier Elks, Montpelier, VT
April 24, 2015**

Approved

CHSVT Present: Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Marina Cole, Chris Cosgrove, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Jennifer Gaito, Laurette Garrand, Harmony Harriman, Lisa Harrington, Mary Beth Heiskell, Dan Hescocock, John Howe, Marlena Hughes, Ben Irish, Mike Lacoss, Dana Lesperance, Tod Lessard, John Long, Sarah Loveless, Paul Major, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Mary Poulos, Nick Rulon, Bob Salzman, Sheila Sayah, Dana Scofield, Bobbi Shutts, Jeanne Smith, Bill Storz, Sharon Strange, Chad Thompson, Scott Tomlinson John Vorder Bruegge, Matt Ware

CHSVT Absent: John Cross, Barb Hagen, Gary Harris, Molly Humphrey, Broni Plucas, Sharon Renault, Angie Stewart, Claire Swaha

Approval of meeting minutes

John Vorder Bruegge made a motion to accept the March 18, 2015 meeting minutes. Bob Salzman seconded the motion. Sheila had a correction that was pointed out to her from an email and has added amended the draft to include the correction. **The minutes were approved with corrections.**

NEASC - update on process and recent NEASC visit by Charity

Charity shared information about her visit to the Devereux school in Rutland, MA, as part of the visiting team for their accreditation. Part of the NEASC process requires some of our staff be part of visiting teams for other schools' accreditations. Troy and Pauline are scheduled to be part of visiting teams for other schools in the next few months.

SharePoint Alerts: SharePoint alerts can be added to your email so that you get alerted when one of your committee members posts in SharePoint. Charity will be working to add alerts by committee for everyone's email to make it easier to stay up to date with work being done on your assigned Standard.

NEASC Ad-Hoc Committee Time

Committees worked on the drafts for their Standard.

Information and Updates - Wilhelmina

Wilhelmina and Dana presented at the NCIA Annual Conference last week in Indianapolis. The conference is a great resource and collaboration for Correctional Industry programming. National Correctional Industries Association (NCIA) Website: nationalcia.org

Wilhelmina is looking for a marketing campaign idea for the school. Possible internship ideas with marketing student. Need to get out there, "who we are and what we do".

Latest news reports state that the Legislators have scrapped the idea to close the Windsor facility.

There is talk that we may be combining services with Woodside. This is just a conversation now, nothing is moving forward at this time.

Budget Discussion: Projected budget still over a million short. Lot of conversation in Legislature about 3rd party contracts with DOC and how the services can be absorbed by other entities in DOC. The school will be monitored for Title I and special education in the next fiscal year. Will be able to draw down Title I money this year.

May faculty meeting will be held on Friday, May 29th and will not be at Oakledge Park, in Burlington. The plan is to have the meeting at the Montpelier Elks, this year.

Troy went over some new attendance changes in FOCUS.

Respectfully Submitted,

Sheila Sayah