

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION  
FACULTY MEETING MINUTES  
Montpelier Elks, Montpelier, VT  
March 28, 2014**

**Approved**

**CHSVT Present:** Jack Carson, Lindsay Dakers, Sean Dobbin, Jerry Fortin, Jenn Gaito, Harmony Harriman, Mary Beth Heiskell, Dan Hescocock, Molly Humphrey, Ben Irish, Mike Lacoss, Dana Lesperance, Tod Lessard, John Long, Sarah Loveless, Paul Major, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Broni Plucas, Mary Poulos, Sharon Renault, Nick Rulon, Sheila Sayah, Jeanne Smith, Angie Stewart, Bill Storz, Sharon Strange, Claire Swaha, Chad Thompson, John Vorder Bruegge, Matt Ware

**CHSVT Absent:** Charity Baker, Cara Berryman, Jim Candon, Jeff Cassarino, Susan Chelton, Chris Cosgrove, John Cross, Pauline Dwyer, Alan Frost, Laurette Garrand, Barb Hagen, Lisa Harrington, Marlena Hughes, Bob Salzman, Dana Scofield, Bobbi Shutts, Scott Tomlinson

**Guest:** Winona Lowe

**Announcements and Updates**

Wilhelmina shared some updated information about the course that Winona Lowe is teaching at Union Institute. The forms to sign up for the course can be found on the “S” drive.

Please make sure that you are entering completed industry certifications into Focus. There has been more requests for that kind of information in the legislature and the information needs to be updated so that reports can be generated.

Legislative Bill, H.885, pg. 153, Line 14, refers to CHSVT. This bill is one of the reasons why it is so important to have accurate information updated in Focus.

**Sec. E.337 COMMUNITY HIGH SCHOOL OF VERMONT**

*(a) On or before July 15, 2014, the Commissioner of Corrections, in consultation with the Community High School of Vermont Advisory Board, shall prepare and submit a report to the Joint Legislative Corrections Oversight Committee on the current trends relating to the student population at the Community High School of Vermont. The report shall include the following: (1) a detailed description of the School’s programs, curriculum, and outcomes; (2) data and projections on the student population, including the total number of students enrolled at the School, the number of students who are currently incarcerated, student ages, and the current cost per student; (3) a comparison of the School’s current cost per student with statewide education spending per student; (4) an analysis of whether the School may enroll students who are not in the custody of the Commissioner and who have not completed secondary education if space is available and no budget increase would be required; and (5) an analysis of the use of more efficient delivery systems, including technology.*

Risk Reduction Coordination (RRC) meetings are being held at each facility to coordinate services that are being provided to offenders. It is expected that at least one faculty member per campus will participate in these meetings.

John Cross is recovering well from shoulder surgery and is looking to be back at work around May 5<sup>th</sup>.

Laurette Garrand is now on maternity leave. She is still anxiously awaiting the arrival of her second daughter. Marlena will be covering the St. Albans campus while Laurette is out.

**SIM (Strategic Instruction Model) Professional Development – Winona Lowe**

Respectfully Submitted,

Sheila Sayah