

**VT Department of Corrections**

**INTERIM REVISION MEMO**

**TO:** All Staff  
**FROM:** Operations Management Team  
**THROUGH:** Dale Crook, Community Corrections, Re-entry and Classification  
**RE:** Interim Revision Memo - *Offender Responsibility Plan*  
**DATE:** June 1, 2012  
**Cc:** Andrew A. Pallito, Commissioner

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On June 1, 2012, Administrative Directive #371.05 *Offender Case Planning (OCP)* is effective. It supersedes the current directive #371.05 *Offender Responsibility Planning (ORP)*.

As of June 1, 2012 Administrative Directive #371.05 *Offender Responsibility Planning* will be an Interim Procedure for one year.

For cases that already have an ORP in place, staff may choose to continue to use the current ORP until June 1, 2013. After June 1, 2013, the ORP Interim Procedure will be rescinded and will no longer be in effect.

All offenders meeting the criteria must have a current case plan - either ORP or OCP.