

VT DEPARTMENT OF CORRECTIONS

INTERIM REVISION MEMO

To: All Staff
From: Andrew A. Pallito, Commissioner
Date: September 13, 2010
Re: Interim Revision Memo *Inmate Pat Searches*; Change to Current Directive #409.01, *Searches*
Cc: Robert Kupec, Lisa Menard

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The following new *Interim Revision Memo* affecting Administrative Directive #409.01, *Searches*, is now in effect, September 13, 2010.

Changes affect the following sections (4.4.1.1, 4.2.2.1, and 4.3.3.3.1). The language below replaces those sections and is now current. In addition, there is a definition to be placed in the directive.:

NEW DEFINITION

Pat Search: An inspection of a person using the hands that does not require the removal of clothing other than a coat, hat, or footwear.

Section 4.2.1.1: Department staff is authorized to conduct a pat search of an inmate at any time. For male inmates, these searches need not be conducted by a staff member of the same gender as the inmate being searched.

The inmate will not be required to remove any clothing during the pat search other than a coat, gloves, hat, and footwear. Staff will also require the inmate to remove all items from his or her pockets.

Pat searches of female inmates shall be conducted only by female staff, except in an emergency situation where there is reasonable belief or suspicion that the inmate is in possession of a weapon or contraband drugs. In all such cases of a cross-gender pat search of a female inmate, staff shall write an Incident Report.