

Policy Name:

#321.01, Inmate Property

COMMENT SHEET

Comment #: Page #: Line #:			Comment:	Response
Sahnon Marcox				
1	3	9	Language along the lines of, Any property that is altered from its original form is deemed to be contraband.	We will make this addition
2	12	37	Investigation should be conducted at the Facility where the property was comprimised not where the inmate currently resides.	We will make this change
3	14	3	How does jewelry get disposed of? Diamond ring in the dumpster?	Jewelry will be handled the same as other property; it can be sent out or disposed of according to the Superintendent's discretion
4	Matrix		All clothing should limit colors, gray or white	Thank you, but this would be a major shift from current practice; we will add language allowing DOC to limit clothing types or colors to maintain the safety and security of the facility
5	Matrix		Books, no hard covers	We will make this change
6	Matrix		Segregation inmates are not allowed to have shoes or sneakers.	We will make this change
7	Matrix		Ad Seg 2 inmates ar allowed to have commissary, not listed.	This is an intentional change
Cheryl Elovirta				
8	General	General	Do we define indigent in the glossary? Even if we do does it make sense to include something here as inmates have access to this directive but not necessarily the glossary.	This information will be made available to the inmate through the Resident Property Manual
Jennifer Sprafke				
9	General	General	We should probably add transgender and intersex to this directive as both in the matrix and as additional allowed property.	We will add language allowing inmates who identify transgender or intersex additional property accommodations, requested through the Gender Preference Form, and approved on a case by case basis
Maria Godleski				

10	General	General	Will there be a separate directive for property taken off offenders at the field office or in the field prior to them going in to the correctional facility? Or could facilities be responsible for all property and contraband on an offender at the time of their “arrest”? Will the personal property tab have a field section where common items taken off offenders are listed (cell phone, mp3 player, sunglasses, hat, gloves, purse, back pack, wallet)? Where and how will contraband taken off offenders being returned to jail be documented in OMS (knives, pills, drugs, drug paraphernalia)? What about property at the field office that is connected to an offender on warrant status or escape? I have attached the forms our office is currently using since the facility forms do not work for us.	We will issue a separate guidance document to this directive with regard to property taken from offenders in the field
Shana Blanchard				
11	General	General	It would be nice to see something about items with gang related colors such as red and blue to be banned from a facility. Far too often inmates with red or blue sneakers enter into a facility. Especially with the growing number of federal inmates and the growing amount of gang activity in our facilities.	We will add language allowing DOC to limit clothing types or colors to maintain the safety and security of the facility
Joshua Choiniere				
12	General	General	The seg1 and seg 2 property list should be revised. Where are they/we going to store their allotted items? With the inmate in their cell or in a locker of some sort so when they come out for rec we would give them their allotted property? -- Not to mention a good noose with the extra clothing items if these items are to be allowed for them to keep in their cell. Seg allotment should be limited as the majority of these inmates are in seg for disciplinary reasons.	Thank you, but the matrix for restrictive housing is consistent with current practice and with other directives on restrictive housing
13	General	General	Secondly why do they need shoes and if so is that something they need to have in their cell if they are on seg 1? Have you ever done a cell extraction on a seg inmate with shoes? Now they have traction and could fight back and hurt themselves even more by thinking they’ve got a upper hand.	We will make the change, so that inmates will not have shoes in segregation
Joshua Rutherford				
14	General	General	We should include a prohibition on camouflage clothing of any type, as well as any clothing that resembles correctional or law enforcement uniforms. These have long been prohibited within institution, but I didn’t see it specifically articulated anywhere in the directive. (If it is there and I missed it, sorry.)	We will add language allowing DOC to limit clothing types or colors to maintain the safety and security of the facility

15	General	General	<p>Object to the allowance of a belt and a tie on the robe. The most lethal method of self-harm in facilities is ligature (hanging.) Both items can be used for hanging immediately with no modification. Most items we provide or allow currently are either less efficient as a tool for hanging or require some modification to use effectively in this manner. This provides staff with more opportunity to intervene. As a lesser, but still notable concern, either item can be used to make an impromptu weapon in seconds (tied around virtually any object of moderate weight and then swung with force.)</p>	Will make this change
16	9	4-7	<p>Work Camp inmates may become incarcerated in the summer months and have to work through the winter and should have the opportunity to receive special packages in the late spring and early Fall to allow for seasonal clothing. This also benefits inmates that may have been assigned to a “work Camp” months prior to be eligible to go onto a community work crew. These inmates should also be allowed to receive a special package (seasonal clothing) at the same time as the seasonal property exchange (Late Spring early fall). The inmates should be allowed to be dressed properly for the weather if this property exchange is not allowed then inmates will not be dressed properly for work in the community unless the department provides uniforms. This should be spelled out in the directive as some facilities have gone under the rule that if it doesn’t say in the directive that there can be a property exchange they can’t do it. If it specifically states that this is allowable then it is more likely to happen. Even if the directive sets a specific time frame would be helpful.</p>	Thank you, but according to the Superintendents at the work camps, inmates do need this frequency of special packages but only within their first fourteen days at the work camp
17	Matrix		<p>Boots - For work camp relax the 6” height restriction and the 1 inch heel restriction It is all but impossible to find insulated boots that meet this criteria. The work camps have been looking for years for insulated boots to meet this requirement and have been unsuccessful. As the inmates in the winter typically work six to seven hours shoveling snow or walking in the snow regular boots get wet and the feet become cold. Depending on the boot they may not even dry overnight and the inmate has to start the day with wet boots.</p>	We will raise the height restriction to 8 inches
Benjamin Webster				

18	1	4-8	Should we mention transgender and intersex inmates in the purpose or policy statement?	Thank you, but we don't think we should signal them out since we don't mention any other group of inmates individually
19	4	34	Add a letter 'K' - additional property may be requested using the Gender Preference Form. Designated property will be approved or denied on a case by case basis; including, but not limited to, prostheses, binders, and undergarments.	We will add language allowing inmates who identify transgender or intersex additional property accommodations, requested through the Gender Preference Form, and approved on a case by case basis
20	5	1-15	Add 'VII' - Transgender inmates will be allowed the same number of undergarments as cisgender inmates.	Thank you, but we believe that it is clear that all inmates are allowed the same number of undergarments without singling out transgender inmates
21	5	1-15	Add 'VIII' - Transgender inmates will be allowed the same number of health/hygiene items as cisgender inmates.	Thank you, but we believe that it is clear that all inmates are allowed the same number of undergarments without singling out transgender inmates
22	8	16	Delete "as necessary"	Thank you, but "as necessary" is a way of indicating that inmates that identify as male are not eligible for feminine hygiene products
23	8	21-35	Add a letter between 'd' and 'e' - Three bras (transgender and cisgender females only)	We will make this addition
24	8	27	Not all uniformed facilities are currently issuing boxers to male inmates.	Thank you. This was a policy decision, and those that are not will have to start
25	9	20-30	Add 'K' - approved gender preference / identity accommodations	We will make this change
26	11	25-29	Add the language approved gender preference / identity accommodations	We will make this change
27	11	40-41	Facilities that issue underwear and undergarments should not be requesting them back as it is not sanitary to re-issue used undergarments	We will make this change
28	4	37	"assigned property" vs. use of "state issued" in the rest of the document	We will make this change

29	5	25-27	Was discussed previously to just follow the timeframes in the directive and not hold formal hearings.	You are correct; this section does not require hearings for the disposal of property, it is in reference to items held for other hearings
30	7	10-11	This list is not currently available to most staff if it exists. Does this exist? If yes, then transgender and intersex items will need to be considered.	This list exists but hasn't been updated in a while
31	14	31-36	This section discusses following the process used to dispose of contraband property; however, there is no process in this section for the disposal of contraband property.	The process referenced in this section is the same process described later in the directive. We will rework this section for clarity