

<b>State of Vermont</b> <b>Agency of Human Services</b> <b>Department of Corrections</b>	<b>Title:</b> Offender Access to Electronic Equipment		<b>Page 1 of 2</b>				
<b>Chapter:</b>	#	<b>Supersedes: NEW</b>					
<b>Attachments, Forms &amp; Companion Documents:</b> All attachments, forms, and companion documents are available on the Department of Correction’s website.							
<b>Local Procedure(s) Required:</b> No <b>Applicability:</b> All staff (including volunteers and contractors) <b>Security Level:</b> "B"- Anyone may have access to this document.							
<b>Approved:</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%; border: none;"> <b>Lisa M. Menard, Commissioner</b> </td> <td style="width: 20%; border: none; text-align: center;"> <u>                    </u>  <b>Date Signed</b> </td> <td style="width: 20%; border: none; text-align: center;"> <u>                    </u>  <b>Date Effective</b> </td> <td style="width: 20%; border: none;"></td> </tr> </table>				<b>Lisa M. Menard, Commissioner</b>	<u>                    </u> <b>Date Signed</b>	<u>                    </u> <b>Date Effective</b>	
<b>Lisa M. Menard, Commissioner</b>	<u>                    </u> <b>Date Signed</b>	<u>                    </u> <b>Date Effective</b>					

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2 **PURPOSE**

3 The purpose of this policy is to establish guidelines for offenders under supervision of the Vermont  
4 Department of Corrections (DOC), regarding the use of state owned or leased computers and other  
5 electronic resources.

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7 **PHILOSOPHY**

8 It is the philosophy of the DOC that offenders may benefit from access to technology, provided that the  
9 use of that technology is monitored and controlled. The DOC has integrated electronic equipment into  
10 various areas such as inmate employment, healthcare, education, and some facility operations.

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12 **AUTHORITY**

13 28 V.S.A. § 601 (2); 28 V.S.A. § 751b (c); 28 V.S.A. § 851

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15 **REFERENCE**

16 Agency of Digital Services (ADS) – Information Security Policies: Policies and Best Practices, March  
17 17, 2017; Community High School of Vermont 2018 Policy Manual, Section 3-F.

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19 **POLICY**

20 DOC may authorize offenders to utilize electronic equipment and access specific portals, and  
21 applications. Prior to any electronic equipment usage, offenders shall be made aware of, and agree to, all  
22 rules and limitations imposed by DOC. DOC shall employ IT security measures to ensure offenders only

1 have access to approved portals, programs, or webpages. Offenders found to be in violation of this  
2 policy, or attempting to violate this policy, shall face disciplinary action and may be denied access to  
3 electronic equipment in the future.

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