

<p style="text-align: center;">STATE OF VERMONT AGENCY OF HUMAN SERVICES DEPARTMENT OF CORRECTIONS</p>	<p style="text-align: center;"><u>INTERIM MEMO:</u> Pat Searches</p>	<p style="text-align: center;">Page 1 of 1</p>						
<p>Local Procedure(s) Required: Yes. Applicability: All staff (including contractors and volunteers) Security Level: “B” – Anyone may have access to this document.</p>								
<p>Approved:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; vertical-align: top;">SIGNED</td> <td style="width: 33%; text-align: center; vertical-align: top;">07/16/2018</td> <td style="width: 33%; text-align: center; vertical-align: top;">08/01/2018</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: center;">_____ Lisa Menard, Commissioner</td> <td style="border-top: 1px solid black; text-align: center;">_____ Date Signed</td> <td style="border-top: 1px solid black; text-align: center;">_____ Date Effective</td> </tr> </table>			SIGNED	07/16/2018	08/01/2018	_____ Lisa Menard, Commissioner	_____ Date Signed	_____ Date Effective
SIGNED	07/16/2018	08/01/2018						
_____ Lisa Menard, Commissioner	_____ Date Signed	_____ Date Effective						

The DOC Administrative Directive #409.01 *Searches, Section 2 b* (effective 09/01/2015) has been amended to read:

2. Physical Searches of Person and Property & Drug Test Observations

b. Inmates who identify as transgendered or intersex will be pat searched by a staff member of the gender identified by the inmate on the *Gender of Preference Form*. Strip searches of inmates who identify as transgendered or intersex will be strip searched by a DOC staff member who has the same current gender status as the inmate.² In exigent circumstances, when the search of an inmate is imperative to the safety and security of an inmate, or to the operations of a facility, a staff member of any gender may conduct the search. Any employee conducting or observing a cross-gender search shall complete an incident report pursuant to DOC Administrative Directive #405 *Reporting Incidents*.

The following language has been replaced:

2. Physical Searches of Person and Property & Drug Test Observations

b. Inmates who identify as transgendered or intersex will be pat searched by a staff member of the gender identified by the inmate on the *Gender of Preference Form*. Strip searches of inmates who identify as transgendered or intersex will be strip searched by a DOC staff member who has the same current gender status as the inmate.² In exigent circumstances, such as no female staff is on shift or in an emergent situation when the search of an inmate is imperative to the safety and security of an inmate, or to the operations of a facility, a staff member of any gender may conduct the search. Any employee conducting or observing a cross-gender search shall complete an incident report pursuant to DOC Administrative Directive #405 *Reporting Incidents*.

Superintendent’s shall develop local procedures to accommodate searches requirements.

² All strip searches of inmates who identify as transgendered or intersex will be performed in accordance with DOC Administrative Directive #432.01 *Gender Identification, Care, and Custody*.